

PROGRAM PLANNING GUIDE

ASSOCIATE IN BUSINESS Direct Transfer

All courses must be at college level (numbered 100 or above). Seventy-five of the 90 credits must be from the General Education List for the Associate of Arts/Associate of General Studies. Class can only count once toward General Education requirements. For example, MATH 205 will satisfy either QUANTITATIVE or NATURAL SCIENCE course requirements, but not both.

South Puget Sound Community College requires all students to complete an exit assessment process as a requirement for graduation. This requirement is in effect for the following student populations: all new students as of summer 2003; and those students who do not maintain consecutive enrollment under the pre-existing catalog requirement. This requirement does not apply to students who are seeking a certificate of completion.

Note: Course preceded by an “*” is required. Additional notes for specific colleges are on the reverse side.

COMMUNICATION

	Credit	Comments
*Writing 101	5	
*Writing 102	5	
<u>Total (10 Credits Required)</u>		

QUANTITATIVE SKILLS

Demonstrated proficiency in intermediate algebra by either:

1. Placement testing;
- OR**
2. Completion of MATH 099 or equivalent;
- OR**
3. Completion of a math course numbered 120 or higher.
- AND**

Completion of five credits from the Quantitative Skills section of the General Education List for the Associate of Arts/Associate of General Studies.

*MATH 157	5	(See note 1)
<u>Total (5 Credits Required)</u>		

HUMANITIES

(Distributed over at least three disciplines)

(No more than 5 credits in performance/skill courses are allowed)

	5	(See notes 2, 3 & 8)
	5	
	5	
<u>Total (15 Credits Required)</u>		

SOCIAL SCIENCE

(Distributed over at least two disciplines)

*ECON 101	5	
*ECON 102	5	
	5	(see note 4)
<u>Total (15 Credits Required)</u>		

*Depends on receiving school

South Puget Sound Community College's equal opportunity policy prohibits discrimination in our services and in employment against any person on the basis of race or ethnicity, creed, color, national origin, sex, marital status, sexual orientation, age, religion, Vietnam-era or disabled veteran status, or the presence of any sensory, physical or mental disability except in the case of a bona fide occupation qualification. South Puget Sound Community College is an equal opportunity/affirmative action employer and complies with the Americans with Disabilities Act (ADA).

NATURAL SCIENCE

(Distributed over at least three disciplines including one lab science course)

*MATH 108	5	
*Physical, Biological, &/or Earth Science	10	(See note 6)

Total (15 Credits Required)

ELECTIVES

A minimum of 15 additional credits must be chosen from the General Education List (***Designated/Transferable Electives List**) for the Associate of Arts/Associate of General Studies. A maximum of 15 credits will be allowed for courses numbered 100 or above that are not on the list. No more than 3 credits in Physical Education **Activities** courses are accepted in transfer.

*ACCT 201	5	
*ACCT 202	5	
*ACCT 203	5	
*BUS 171	5	(See note 7)
*BUS 101	5	
	5	(See note 5)

Note: For admission to UW Seattle, Bothell & Tacoma, 2 years of high school foreign language or 2 quarter of college level foreign language are required.

Total (30 credits Required)

SUMMARY

Communication	10	
Quantitative Skills	5	
Humanities	15	
Social Science	15	
Natural Science	15	
Electives	30	
TOTAL	90	

DIVERSITY REQUIREMENT

Beginning Summer Quarter 2005, South Puget Sound Community College requires all new students seeking an Associate Degree to complete a "diversity" course which meets the college criteria for listing as a diversity course, and has been approved for such listing by the college Instructional Council prior to the student enrolling in the class. This requirement will be in effect for the following student populations: all new students as of summer 2005, and those students who do not maintain consecutive enrollment under the pre-existing catalog. This course requirement does not apply to students applying for a certificate of completion.

TRANSFERRED

The Associate of Arts Degree transfers to four-year colleges and universities in Washington state. However, it may not meet specific department requirements. (For example, business, engineering, education, etc.) Contact your advisor or a counselor for clarification.

NOTES AND CLARIFICATIONS

Business School Admission

Admission to Washington public baccalaureate Schools of Business is not guaranteed to students holding an Associate in Business – DTA Degree. It is strongly recommended that students contact the baccalaureate-granting Business School early in their Associate in Business – DTA program to be advised about additional requirements (e.g., GPA) and procedures for admission.

Please note that admission for many Business schools is competitive, and higher grade-point averages and course grades are often required. Please check with your destination school and college. In addition, the minimum grade for business courses is a 2.0. These courses are denoted by an asterisk (*). UW Bothell requires a minimum of 2.0 in all prerequisite courses.

Specific University Information

For program planning purposes, students are advised that the lower-division requirements for individual Washington public university business schools may vary.

Notes:

- (1) EWU's business program requires Math 200 Finite Math. EWU will also accept a course equivalent to EWU's Math 115, Math Reasoning, courses equivalent to EWU's Math 105 and 106, Precalculus I and II, or a course equivalent. CWU requires a minimum of pre-calculus.
- (2) WSU's business school requires 5 quarter credits of public speaking; transferable courses must include formal, coached public speaking instruction with written and oral feedback; students must have multiple opportunities for presentations and at least one-half of a course must include those components in order for it to be acceptable for transfer
- (3) For admission to UW Seattle, Bothell and Tacoma, two years of high school foreign language or two quarters of college level foreign language are required. Students not admitted to the Business School at UW Seattle and selecting an alternate major from the College of Arts and Sciences will be required to demonstrate foreign language proficiency (Grade of 2.0 in third quarter of foreign language.) Students interested in International Business should consult each four-year institution to determine the level of foreign language required for admission and graduation.
- (4) WSU's business school requires a political science courses for admission to the program and encourages prospective transfers to take 5 credits in psychology or sociology; UW Tacoma's business school encourages prospective transfers to take 5 credits in psychology, sociology or anthropology.
- (5) WSU's business school requires computers course comparable to MIS 250 (Managing Information Technology (The role of managing information systems in business.))
- (6) WWU's Manufacturing Management requires Intro Chem and Intro Physics.
- (7) University of Washington requires Introduction to Law (MGMT 200); EWU requires a course equivalent to EWU's Accounting 261; WWU requires a course equivalent to their business law course; either course will satisfy the requirements at CWU, UW Bothell, UW Tacoma, WWU, and WSU
- (8) A student planning to transfer to WSU has the option of applying to substitute Speech 101 for a Humanities requirement, if the student also needs to take pre-calculus or another preparatory course.
- (9) Saint Martin's University business program requires a course in philosophy and a course in religion; therefore South Puget Sound Community College students should choose PHIL 102 (Ethics) from the Humanities discipline.
Saint Martin's business program requires only one lower division economics course. ECON 101 or 102 may be selected, rather than both.
Saint Martin's business program requires a course in computer software applications. South Puget Sound Community College students should take CIS 108 (Introduction to Office).