

PROGRAM PLANNING GUIDE

ASSOCIATE DEGREE IN NURSING 2008-2009

PROGRAM DESCRIPTION: The Associate Degree in Nursing Program is designed for persons interested in becoming a Registered Nurse based on a Career Ladder approach to nursing education. The first level is the Certified Nursing Assistant (refer to Nursing Assistant Program Planning Guide) which is a prerequisite to program admission. Students may obtain Nursing Assistant training at any facility accredited by the State of Washington. Students admitted to the Associate Degree in Nursing Program may elect the Practical Nurse (PN) option which prepares them to take the NCLEX-PN at the end of the first year. Continuing students who complete the second year of the Nursing Program are eligible to take the NCLEX-RN and apply for state licensure as a registered nurse (RN). LPN's who have an unencumbered license, who gain admission to and complete the second year of the Nursing Program are eligible to take the national licensing examination (NCLEX-RN) and apply for RN license.

PROGRAM OUTCOMES: South Puget Sound Community College believes that all students need to develop a broad range of abilities that will not only make them more effective in their professional pursuits but will enhance their capacity to relate well to others in their daily lives. Therefore students who complete an Associate Degree in Nursing will:

- Demonstrate the following skill standards:
 1. **CERTIFICATE IN PRACTICAL NURSING (OPTION):** prepares the graduates from the first year of the Nursing Program to give nursing care under the supervision of a registered nurse or a licensed physician (RCW18.79.040).
 2. **ASSOCIATE DEGREE IN NURSING EDUCATION:** prepares the graduates to become registered nurses who are qualified to assess, care for, and counsel the ill, injured, and infirm. They are prepared to direct and delegate to assistive personnel. They are able to administer medications and treatments to patients and other activities as described in law (RCW 18.79.040).
- Gather information about, understand, and explain clearly to others concepts relevant to successful performance in the field of Nursing.
- Think logically and critically and apply these thinking skills to the Nursing field.
- Communicate effectively in oral, written, and graphic form.
- Apply fundamental quantitative and computation skills.
- Understand themselves and others as they interact in a global environment.
- Demonstrate skills in dealing with differences and managing interpersonal relationships.
- Understand fundamental ethical issues and their related responsibilities and liabilities.

PROGRAM INFORMATION/CONTACTS:

Accreditation:

The Nursing Program is accredited by the National League of Nursing Accreditation Commission, 61 Broadway, New York, NY 10006, 1-800-669-1656, and the Washington State Nursing Care Quality Assurance Commission. The South Puget Sound Community College Nursing Programs (RN and PN) are approved by the Washington State Nursing Care Quality Assurance Commission.

Advisors:

Students who are enrolling in general education courses at South Puget Sound Community College will be assigned a Nursing Program faculty advisor at the Advising and Registration Session.

Applicants completing the required courses at another college or university should contact the Nursing Department **early** in the application process to meet with a faculty advisor.

All applicants are required to attend an Information/Planning Session within the year of application. Placement testing should be done prior to the session whenever possible. Sessions are scheduled semi-monthly October through July. Sign up for a session by contacting the Nursing Department at 360-596-5285.

Admission:

Applications for admission to the Nursing Program are available in Building 25, Enrollment Services, or at <http://www.spscc.ctc.edu> or by calling (360) 596-5242. Enrollment is limited to a predetermined number of students in both years of the program. Applications for Fall Quarter 2008, will be accepted beginning September 7, 2007, and must be submitted with a non-refundable \$25.00 application fee. **The deadline for application is 5:00 PM on February 15, 2008.** Applicants then have until 5:00 PM, April 15, 2008 to complete the remaining requirements as outlined on the checklist (attached).

Admission into the Nursing Program is based on a minimal grade point average (GPA) which students must achieve in taking the general education and sciences courses required for the program. Those applicants who meet this requirement may be admitted based upon a ranked score for pre-requisite grades and for meeting other admission requirements. Students funded by local health care providers (Providence St. Peter and Capital Medical Center) must meet the minimum qualifications and have pre-requisites completed prior to acceptance in the program. The specially funded nursing applicants will be ranked within their own application pool to fill the number of slots funded for each academic year. In the case of unfilled specially funded student openings, capacity will be filled with the highest ranked applicants from the regular applicant pool. There is no waiting list to get into the nursing program. If you are transferring courses that were pass/fail or not graded, check with Enrollment Services for how the course will be ranked. **Completing the general education and science requirements by the end of Winter Quarter, 2008 improves the ranking score.** The ranked list of applicants remains active until the start of Winter Quarter 2009.

In order to be considered for admission for Fall Quarter 2009, the student must submit a new application and pay the \$25 non-refundable fee by February 15, 2009.

Length of Program:

The Associate Degree Nursing Program takes approximately three academic years (one year of required science and general education requirements and two years of nursing course work).

Costs:

Tuition is subject to change by the State Legislature. Detailed tuition information is available in the quarterly class schedule. Tuition and fees do not include the cost of textbooks, supplies, and parking.

Additional Costs:

The following are approximate costs for the Nursing Program. In addition, it is required that the student have an individual health insurance program and provide his/her own transportation.

Application Fee (<u>non-refundable</u>)	\$25.00
Placement Test (Accuplacer Computerized Placement Test)	15.00
<u>Non-refundable</u> tuition deposit upon acceptance; all students, both years of the program (<i>applied to fall quarter tuition</i>)	100.00
Washington State Patrol Background Check	10.00
Campus parking PT/Quarterly	35.12
FT/Quarterly	43.90
F/T Annually	97.56
Books and supplies, per year	100.00
Uniforms, shoes, name tags	150.00
Watch with sweep hand, stethoscope, gait belt	75.00
Malpractice insurance, per year	15.00
Health Insurance per quarter (if not private health insurance)	39.00
Fees for standardized testing, per year	Cost not yet determined
Graduation Ceremony (cap and gown)	25.00
School pin (optional)	35.00-100.00
National Licensure examination PN (optional)	200.00
National Licensure examination RN	200.00
PN state license application (optional)	65.00
RN state license application	65.00
Health examination and immunization requirements	Cost Varies
HIV/AIDS class	Cost Varies
CPR class	Cost Varies
First Aid Class	Cost Varies

NOTES:

1. Anatomy and Physiology and Microbiology courses must have been taken after August 2001.
2. Communication, Computation, and Human Relations courses may be chosen from the General Education List for Associate of Technical Arts, Associate Degree Nursing, or Certificate of Completion.
3. It is strongly advised that all General Education and Science Courses be completed before starting Nursing Program.
4. Students must have a college level cumulative GPA of 2.5. Students must have a minimum of 2.0 in all prerequisite courses with the exception of BIOL& 241 (formerly BIOL 205) and 242 (formerly 206).
5. Students must have a minimum of 2.67 in both BIOL& 241 (formerly BIOL 205) and 242 (formerly 206).

6. All general education and science courses must be completed prior to the start of each program level.
7. Students interested in the First Year **PN option only**, may take one course that counts for BOTH the Speaking/Listening and the Human Relations requirements. There are three courses that count for this requirement: CMST& 210 (formerly SPCH 103) Interpersonal Communication, CMST 240 (formerly SPCH 105) Intercultural Communication, and CMST& 230 (formerly SPCH 115) Small Group Communication.
8. In the Associate Degree Nursing Program, the student must have completed two separate courses for Speaking/Listening and for Human Relations before beginning the second year of the program.

PROGRAM REQUIREMENTS:

Admission Requirement:

Nursing Assistant Certified in Washington State (current unencumbered credentials)

Basic Skills Requirement:

Pre-College English, Reading, or Math may be required based on placement testing. Students are encouraged to complete basic skills requirements at the beginning of their education. Basic skill deficiencies must be completed prior to enrolling in Nursing Program.

ENGL 097	Basic Writing II	5
READ 097	Analytical Reading II	5
MATH 090	Basic Math II	5

General Education Requirements:

Computation:

(College level math) 5-8

Science:

BIOL& 241	Anatomy and Physiology I (formerly BIOL 205)	5
BIOL& 242	Anatomy and Physiology II (formerly BIOL 206)	5
CHEM& 121	Introduction to Chemistry (formerly CHEM 101)	5
PSYC& 200	Lifespan Psychology (formerly PSYC 220)	5

Reading/Writing:

ENGL& 101 English Composition I (formerly WRIT 101) 5

Speaking/Listening:

5

Human Relations:

(Notes 7 and 8) 3-5

Nursing Core Coursework: (ADN and PN Option):

Fall/Winter Quarter

NURS 140	Introduction to Nursing	2
NURS 141	Fundamentals of Nursing	5
NURS 142	Technology and Therapeutics I	2
NURS 143	Fundamentals of Nursing Clinical	3

Winter/Spring Quarter

NURS 144	Adult and Gerontological Nursing I	5
NURS 145	Technology and Therapeutics II	3
NURS 146	Adult and Gerontological Nursing I Clinical	4

Spring/Fall Quarter

NURS 147	Women's Health Nursing	4
NURS 148	Women's Health Nursing Clinical	2
NURS 149	Family Centered Nursing	3
NURS 150	Family Centered Nursing Clinical	2
NURS 151	Nutrition for the Lifespan	1

Admissions for PN to ADN:

Applicants must meet all first year and second year general education and science course requirements. There are two routes for completion of the ADN program. Students may continue directly from first year of nursing core coursework or LPN students must apply for admission into the ADN program. LPN students admitted into the program must take Nursing 200 prior to the start of Fall Quarter.

NURS 200	Transition in Nursing (Transfer Students only - 3 week course prior to start of Fall Quarter)	4
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General Education and Science Courses: Must be taken prior to continuing the ADN program:

BIOL& 260	Microbiology (formerly BIOL 211)	5
Human Relations		3-5

Nursing Core Coursework (cont.): FULLTIME**Fall/Winter Quarter**

NURS 240	Adult and Gerontology Nursing II	5
NURS 241	Therapeutics and Technology III	3
NURS 242	Adult and Gerontology Clinical II	4

Winter/Spring Quarter

NURS 243	Mental Health Nursing	3
NURS 244	Mental Health Nursing Clinical	2
NURS 245	Adult and Gerontology Nursing III	2
NURS 246	Therapeutics and Technology IV	1
NURS 247	Adult and Gerontological Nursing III Clinical	2
NURS 255	Cultural Diversity in Healthcare	3

Spring/Fall Quarter

NURS 248	Leadership and Management in Nursing	5
NURS 249	Therapeutics and Technology V	1
NURS 251	Coordinated Care and Delegation in Clinical	6

Nursing Core Course work (cont.): PARTTIME**Fall Quarter**

NURS 240	Adult and Gerontology Nursing II	5
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Winter Quarter *

NURS 241	Therapeutics and Technology III	3
NURS 242	Adult and Gerontology Clinical II	4

Spring Quarter *

NURS 245	Adult and Gerontology Nursing III	2
NURS 246	Therapeutics and Technology IV	1
NURS 247	Adult and Gerontological Nursing III Clinical	2

Summer Quarter

NURS 243	Mental Health Nursing	3
NURS 244	Mental Health Nursing Clinical	2

Fall Quarter

NURS 248	Leadership and Management in Nursing	5
NURS 249	Therapeutics and Technology V	1
NURS 251	Coordinated Care and Delegation in Clinical	6

*NURS 255	Cultural Diversity in Healthcare	3
(Must be taken either Winter Quarter or Spring Quarter)		

DIVERSITY REQUIREMENT: South Puget Sound Community College requires all new students seeking an Associate Degree to complete a "diversity" course which meets the college criteria for listing as a diversity course, and has been approved for such listing by the college Instructional Council prior to the student enrolling in the class.

NURS 255	Cultural Diversity in Healthcare	3
(meets Diversity requirement)		

OFFICE OF CIVIL RIGHTS COMPLIANCE STATEMENT: South Puget Sound Community College's equal opportunity policy prohibits discrimination in our services and in employment against any person on the basis of race or ethnicity, creed, color, national origin, sex, marital status, sexual orientation, age, religion, Vietnam-era or disabled veteran status, or the presence of any sensory, physical or mental disability except in the case of a bona fide occupation qualification. South Puget Sound Community College is an equal opportunity/affirmative action employer and complies with the Americans with Disabilities Act (ADA).

Effective: 2008-2009 Academic Year

Revised: February 25, 2008

NURSING ADMISSION CHECKLIST

ADMISSION TO THE COLLEGE

Students who intend to enroll in courses other than nursing courses must first apply for admission to South Puget Sound Community College. Students currently enrolled in the college do not need to fill out this application.

Documents indicated below must be submitted as a complete packet to Enrollment Services by 5:00 PM February 15, 2008. Incomplete packets will not be accepted. Contact the Program Coordinator in Enrollment Services responsible for Nursing Admission, if you have any questions by calling (360) 596-5242.

ATTENDANCE AT A NURSING INFORMATION/PLANNING SESSION

This session is mandatory and is required prior to application. To schedule a session email nursing@spscc.ctc.edu or call 596-5285.

APPLICATION TO THE NURSING PROGRAM

Students must submit the Nursing Program application and the non-refundable \$25.00 application fee. Application and Fee Verification Forms are available in Enrollment Services.

OFFICIAL EVALUATION OF PREVIOUS COLLEGE COURSES

To receive credit for courses taken at other colleges, obtain official transcripts from previous colleges. Submit sealed transcript(s) with an "Application for Transfer of Credit" to Enrollment Services. Transcript must be in the original, sealed envelope. A minimum grade of "C" (2.0) is required for all courses transferred into the Nursing Program except Anatomy and Physiology courses which must be 2.67 (see Notes 4 and 5 on page 2). Anatomy and Physiology and Microbiology courses must have been taken within the last seven years (completed after August 2001) to be considered for credit in the Nursing Program.

HEPATITIS B VACCINATION SERIES

The first vaccination in the Hepatitis B series must be taken by the February 15 deadline. This vaccination is a 3-shot series that takes 6 months to complete. The full Hepatitis B series must be completed prior to the start of the Nursing Program with documentation turned in the Nursing Department. Documentation of at least the first shot in the 3-shot Hepatitis B vaccination series or a blood titer showing immunity must be submitted with your Nursing Program application.

- Optional: Verification of employer or volunteer hours submitted in a sealed envelope. Documentation of employment/volunteer hours must be completed by the place of work/volunteer institution on a form provided by the college. Forms are available at Enrollment Services.

The following must be submitted to Enrollment Services by 5:00 PM April 15, 2008.

- Official transcripts of courses taken during Winter Quarter 2008, must be received in Enrollment Services no later than 5:00 PM on April 25, 2008 to be considered for ranking. Courses completed by the end of Winter Quarter 2008, with a grade of "C: (2.0) or better of 2.67 or better for Anatomy and Physiology courses will be scored.

Special Program Notes:

Students admitted to the Nursing Program must provide proof of immunizations. Information is provided at the Information/Planning Sessions. Students should locate immunization records prior to admission to the Nursing Program.

A criminal history clearance is required by State law RCW43.43.830 to participate in patient care at clinical facilities. Because the first nursing course has a clinical component requiring patient care, a student unable to obtain a criminal history clearance will not be allowed to give patient care, and will not be able to pass the course. All applications offered admission to the program will be required to complete an application to obtain a criminal history background check at a \$10.00 fee.

All students must complete a current First Aid course outside the Nursing curriculum before August 2008. Courses are offered through South Puget Sound Community College, American Red Cross, local fire departments and local hospitals. First Aid course must be 4 hours or more in length. **This course is taken only once. It does not have to be renewed.**

All students must complete a Health Care Provider Card C (CPR for Health Care Professionals). This course must be renewed annually to meet clinical agreement requirements. Course must be taken after June 15, 2008.

Students admitted to the Nursing Program must be certified as a Nursing Assistant in the State of Washington. Nursing Assistant education may be obtained at any college, vocational school, or institution that has a Nursing Assistant program approved by the State of Washington. Students must take this course by Spring Quarter to ensure certification is complete by the third week in August.

Students admitted into the program are required to attend an Orientation Session held approximately three months prior to the start of the quarter. Specific information on uniforms, health forms and requirements, nursing course registration, and fall schedule will be given out. Students may select either full time or part time option for the final year of their nursing core course work.

Students requesting readmission to the Nursing Program must submit the Nursing Program application and non-refundable \$25.00 application fee by November 1 for Winter Quarter, February 1 for Spring Quarter and April 1 for Summer Quarter. Readmission into the Fall Quarter follows the regular admission process with the exception of NURS 205. Students requesting to be readmitted to NURS 205 must submit their application by July 1.

The Nursing Program is rigorous, and faculty advise that students work no more than 20 hours per week while in the full-time Nursing Program.

Students with work/volunteer experience in healthcare may receive points applied to ranked score if:

- A. Experience is within the past four years (January 1, 2004 to present),
- B. Hours have been verified by employer/volunteer coordinator and documented on form provided by the college and returned in a sealed envelope,
- C. Two (2) points will be awarded upon verification of 1000 hours or more within the past four years, falsification of work/volunteer experience will be grounds for disqualification of the applicant into the Nursing Program.

Transfer of Nursing Courses Policies:

If you have begun a Nursing Program at another college and wish to transfer some of the nursing courses you have taken into the South Puget Sound Community College Nursing Program, you will need the following information:

1. Transfer policies refer to students enrolled in State approved Nursing Programs.
2. Transfers into second quarter for the first year still require current certification as a Nursing Assistant in the state of Washington, and a course in Health Assessment or its equivalent. Transferring into second year, new students must have an unencumbered Washington State PN license or be in good academic standing with a state approved practical Nursing Program.
3. Students may request to transfer into the Nursing Program Winter or Spring Quarter during the first year.
4. Prospective transfer students must make an appointment to meet with the Director of Nursing. Students must be in good standing or eligible for re-admission at their former school. Students must have all nursing courses evaluated by the nursing faculty. Application deadline is November 1 for Winter Quarter and February 1 for Spring Quarter.

Sample Plans for Sequencing of Science and General Education Courses:

Students must first take placement tests for Math and Writing or have evaluation of college transcripts.

SAMPLE PLAN 1: Anticipate Summer or Fall start for First Quarter

First Quarter (assuming students meet prerequisites for CHEM& 121 and ENGL& 101)

CHEM& 121 (formerly CHEM 101)
ENGL & 101 (formerly WRIT 101)
Speaking/Listening from General Education List

Second Quarter

BIOL& 241 (formerly BIOL 205)
PSYC& 200 (formerly PSYC 220)
Computation from General Education List

Third Quarter

BIOL& 242 (formerly BIOL 206)
Human Relations from General Education List

Fourth Quarter

BIOL& 260 (formerly BIOL 211)

SAMPLE PLAN 2: Anticipate Spring start for First Quarter

First Quarter

MATH 098 or MATH 101
ENGL& 101 (formerly WRIT 101)
Speaking/Listening from General Education List

Second Quarter

CHEM& 121 (formerly CHEM 101)
PSYC& 200 (formerly PSYC 220)
Human Relations from General Education List

Third Quarter

BIOL& 241 (formerly BIOL 205)
Computation from General Education List

Fourth Quarter

BIOL& 242 (formerly BIOL 206)